

## Draft JODI Inter-Secretariat Meeting

29 June (9:30-18:00) 30 June (09:30-13:30)

United Nations Secretariat Building (27th floor – Conference Room S-2726), New York

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1. **Opening of meeting and approval of agenda**
2. **Progress on harmonisation of source file format and enhanced data consolidation mechanism** (Technical Discussion)
  - a) Roadmap to introduce/implement new data consolidation platform and mechanism
  - b) Follow up on harmonisation of source file format
3. **Data and participation status: JODI-Oil & JODI-Gas** (Discussion of major Highlight only.)
  - a) Progress report by JODI Partner International Organisations (Discussion of major highlights only)
  - b) Status on JODI World Databases (Oil and Gas) by IEF
    - Any update on the JODI-Oil & JODI-Gas Database
    - Participation Assessment smiley faces/colour codes/country notes
    - Updates on conversion factors (oil)
    - Update on countries with multiple memberships to partner organisations
    - Follow up on status of standardised country notes (metadata)
4. **JODI Conference:** Deliberate plans for the JODI Conference to be hosted by the United Kingdom in London on 10-11 October 2017:
  - a) Update by the IEF on logistics and discussion with the UK
  - b) Theme, Key deliverables, Sessions, & Key questions to each session
  - c) Invitees: Organisations, Countries, Experts, Academia, etc.
  - d) Concluding statement
  - e) How can we take advantage of London as one of commodity trading hubs?
  - f) Possible Sponsorship, co-financing, etc.
  - g) Proposal to have an open reception (a mini seminar!)
5. **Proposals to enhance visibility of JODI:**
  - a) IEF to give latest Statistics on traffic on JODI Website as well as traffic from social media, presence of each partner on social media, etc.
  - b) IEF's update on developing a generic contract based on preconditions identified during past meetings. Discuss plans, next steps, etc. on having JODI data appear on data agency platforms
  - c) JODI Partners to share what they have done since last I.S. Meeting to promote JODI with emphasise on the appearance of JODI in the Partners Websites.

6. **5-year JODI Plan Document:** Discuss next steps on updating 5-year JODI plan document approved by JODI Heads in Algeria on September 2017.
7. **Extending Cooperation with other energy agencies:** Deliberate ways how to take advantage of improve cooperation data from regions (AFREC, OAPEC, GCC Stat, etc.) and the proposal for associate JODI memberships.
8. **Capacity Building:**
  - a) Debriefing of the 15<sup>th</sup> Regional JODI Training Workshops held in Tunisia in 11-13 April 2017.
  - b) Discuss ideas to hold following JODI Workshop in Latin America during 2nd half of 2017
  - c) Discuss plans for JODI Capacity Building in 2018
  - d) JODI Training Workshop Materials: way forward to provide effective training workshop to Latin American and Caribbean Region, which use different data reporting format.
  - e) How to exploit regional energy agencies to improve cooperation data from regions (AFREC, OAPEC, GCC Stat, etc.)
9. **Coal Data Transparency Improvement:**
  - a) IEF to present template requested in last JODI Meeting
  - b) Discuss progress on Coal Data Transparency Improvement, and Deliberate next steps, phases, & timeline how best to achieve improved global coal transparency.
10. **Update from G20:** Update Partners on latest deliberations and guidelines received from G20 regarding JODI
11. **User Seminars:** Discuss plans for next JODI seminar late in 2017 or in 2018
12. **Other Issues:** Next Inter-Secretariat Meeting, etc.