

JODI Inter-Secretariat Technical Meeting
13 July 2016, (10:00 – 12:30)
OPEC Headquarters, Vienna

13 July 2016, 10:00 – 12:30

1. JODI-Oil World Database

- a) Updates on conversion factors
- b) Current status of standardised country notes (metadata)
- c) Progress on harmonization of source file format
- d) Next steps

2. JODI-Gas World Database

- a) Assignment of countries with multiple memberships to JODI partner organisations (Bolivia, Qatar, Trinidad and Tobago)
- b) Current status of standardised country notes (metadata)
- c) Progress on harmonization of source file format
- d) Next steps

3. JODI Training Workshop Materials

- a) Brainstorming for the new series of JODI Regional Training Workshop (CIS region)
- b) Next steps

4. JODI Online Forum

- a) Progress report on utilisation of the forum
- b) Next steps

JODI Inter-Secretariat Meeting
13 July (PM 14:00-17:00), 14 July (All Day 09:30-17:00), 15 July (AM 09:30-12:00)
OPEC Headquarters, Vienna

Day 1: 13 July 2016, 14:00 – 17:00

- 1. Opening of meeting and approval of agenda**
- 2. Data and participation status: JODI-Oil**
 - a) Status on country participation by IEF
 - b) Progress report by JODI Partner International Organisations
 - c) Participation Assessment smiley faces/colour codes/country notes
 - d) Update on the JODI-Oil Database
- 3. Data and participation status: JODI-Gas**
 - a) Status on country participation by IEF
 - b) Progress report by JODI Partner International Organisations
 - c) Participation Assessment (smiley face)/colour codes/country notes
 - d) Update on the JODI-Gas Database

Day 2: 14 July 2016, 9:30 – 17:00

- 4. Presentation by expert from JBC Energy on their use of JODI data (10 AM)**
- 5. Update by Energy Community on their efforts for member states to submit JODI data (11 AM)**
- 6. Capacity Building:**
 - a) Update by IEF on last JODI Workshop in China held on May 18-20 (feedback from participants, lessons learned, follow up action items, etc.)
 - b) Review plans for next Regional JODI Training Workshops planned for November 9-11 2016 in Moscow for CIS, Eastern Europe & MENA Region countries.
 - c) How can JODI Partners respond to calls for: Standardise training, use of online training platforms, & the concept of “train-the-trainer” and “professional certifications.
- 7. User Seminars:**
 - a) Discuss feedback from last user seminar held in London on February (lessons learned, etc.)
 - b) Discuss plans for next seminar, where, when, etc.
- 8. Proposals to enhance visibility of JODI:**
 - a) IEF to give latest Statistics on traffic on JODI Website as well as traffic from social media, presence of each partner on social media, the number of followers, etc.
 - b) JODI Partners to share what they have done since last I.S. Meeting to promote JODI with emphasise on the appearance of JODI in the JODI Partners Websites.

- c) Review the suggested Pre conditions sent earlier by the IEF on allowing JODI to appear on data re-distributor agencies platforms and the way forward on this issue.

9. JODI Conference: Deliberate holding a JODI Conference in 2017 (Theme, objectives, where, when, etc.,)

10. 5-year JODI Plan Document: Discuss plans for a 5-year JODI plan document per the recommendation from the last JODI India Conference.

Day 3: 15 July 2016, 9:30 – 12:00

11. Update Partners on latest deliberations and guidelines received from G20 regarding JODI

12. Discuss Preparation for the IEF Ministerial Planned for September 2016:

- a) IEF to update Partners on latest IEF15 (Agenda, theme, invitees, attendees, speakers, venue, etc.)
- b) Discuss the Draft Agenda of the Meeting of Head of JODI Partners planned for afternoon September 26. What we want to tell our leaders? What do we need from our leaders?
- c) Deliberate to what should be the “Big Bang” in this Meeting and IEF15 regarding JODI? How can JODI take advantage of this large gathering of ministers?
- d) Discuss plans for a JODI booth at the IEF15, and Documentations / Brochures, etc.

13. Coal Data Transparency Improvement:

- 1) Briefing/ Presentation on the recommendations from the final coal data assessment study
- 2) In line with the agreement of JODI partners to work together to improve the quality and transparency of coal data:
 - a) What do coal experts believe the key issues are?
 - b) What plans does each JODI partner have to progress this agreement?
 - c) What role might there be for the IEF in disseminating coal data using a JODI type framework/ platform?
- 3) Deliberate next steps, phases, & timeline how best to achieve improved global coal transparency.

14. Other Issues: Next Inter-Secretariat Meeting, etc.